

Preliminary Findaid 2/74

A.0714

Museums Study

1997 - 1999

National Archives of Namibia
Preliminary Findaid 2/074: A.0714 Museums Study
Compiled by Werner Hillebrecht
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Private Accession A.0714 Museums Study

Introduction

Provenance

A study on museums in Namibia was carried out by Prof. Andrée-Jeanne Töttemeyer between 1997-1999. The results were published as "*Report on the survey: The state of museums in Namibia and the need for training for museum services*" (University of Namibia, Dept. of Information and Communication Studies, 1999) (Available at NAN Library: BB/2077, second copy in Reading Room: REF/E/14). In April 2003, Prof. Töttemeyer donated the original research material to the National Archives.

Brief description

The material consists of the questionnaires and other information on Namibian museums, colour photo negatives and prints of Namibian museums, taken in 1997-1998; documents on the reorganisation and legislation re the Namibian and South African museums and heritage sector; international background reading; and related correspondence.

Biography

Prof. Andrée-Jeanne Töttemeyer (*7.9.1941) studied library science and languages at Stellenbosch, Ph.D. Taught library science at University of Stellenbosch, University of Transkei, University of Western Cape, then at the Academy in Windhoek and the University of Namibia from 198?-199?. She was also involved in a number of NGOs in the book sector, in particular the Namibian Children's Book Forum (NCBF) and its "Readathon" initiative, the Namibian Information Workers Association (NIWA), the Namibian Book Development Council (NBDC) and government commissions, including the Namibia Library and Information Council. Her professional interest focuses on librarianship and children's literature and the promotion of reading.

Note on processing

The material is sorted. It is stored in 10 standard archival boxes and covers 1.1 linear metres shelving space.

This is a preliminary finding aid; further description should include:

- description on document level
- entering of publications on library database
- entering of photos on photo database

There is need for conservation measures:

- binding of some documents
- photocopying of fading fax paper
- proper storage of photo originals and negatives
- mounting of newscuttings

Werner Hillebrecht, 2003 / 2018

Listing

Box 1**A. *Research materials used for the report***

- A.1 Questionnaires and other information on larger museums / museums that are open to the public (included in the formal survey, Chapter 4)

Box 2

- A.2 Questionnaires and other information on the National Museum of Namibia: (1) Museum Acre (2) Alte Feste (3) Owela Museum (included in the formal survey, Chapter 4)
- A.3 Small museums display centres, information centres, open air sites museums, traditional/cultural villages, etc. (included in Chapters 2 & 3, not forming part of the formal survey)

Box 3

- A.4 Training for museum services (Chapter 5)
- A.5 Museums Report Appendices

Box 4

- A.6 Newscuttings and leaflets on Namibian museums

Box 5**B. *Commissioned reports:***

- B.1 Verslag van die Kommissie van Onderzoek insake Museums in SWA
- B.2 Verslag van die Komitee van Onderzoek na die behoeftes van staatsondersteunde inrigtings, uitgesonder die geboeuebehoefte van die Transvaal Museum, April 1962 (Booyesen Verslag)
- B.3 Commission of Inquiry into the Co-ordination of Museums on a National Level [in South Africa]. (Niemand Report, 1975)

C. *Policy discussion*

- C.1 Materials re Namibian community-based tourism

Box 6

- C.2 Materials re the discussion on a reorganisation of the South African museums and heritage sector, 1994-

Box 7

- C.3 Materials re the discussion on Namibia's heritage policy and legislation

D. *Background reading (international materials)*

- D.1 Museum education

Box 8

- D.2 Staff training and ethics
- D.3 Collection management

D.4 Museum evaluation & registration

Box 9

- E. Correspondence and interview notes
- F. Occasional other international material

Box 10. Photos [Colour photos, stored in coolroom]

[For each museum, there is extensive photo documentation of exterior and interior]

Duwisib Castle, 1997 (incl. negatives)
 Franke-Haus Outjo (Museum Outjo) (incl. negatives)
 Geological Museum, Windhoek (incl. negatives)
 Grootfontein Museum 21.9.1996 (Album)
 Helmeringhausen Museum
 Katima Traditional Village (incl. negatives)
 Kavango Museum, Rundu (incl. negatives)
 Keetmanshoop Museum, 1997 (incl. negatives)
 Kristallgalerie, Swakopmund (incl. negatives)
 Luderitz Museum, 1997 (incl. negatives)
 Military Museum, Swakopmund
 Missionshaus Omaruru (incl. negatives)
 Möwe Bay & Ugab River Mouth Museums
 Nakambale Museum, Olukonda 22.8.96 (Album)
 Namutoni 1.2
 Namutoni Environmental Education Centre 1.3
 National Art Gallery (incl. negatives)
 National Botanical Research Institute (incl. negatives)
 National Museum. Alte Feste, 1997 (incl. negatives)
 National Museum. Owela Museum, 1997 (incl. negatives)
 National Museum. Curatorial Collections, Ornithology & Mammology, 1997 (incl. negatives)
 National Museum. Curatorial Collections, Ethnography, 1997 (incl. negatives)
 National Museum. Curatorial Collections, Entomology, Arachnology, Herpetology, Invertebrates, 1997 (incl. negatives)
 National Museum. Curatorial Collections, Archaeology, 1997 (incl. negatives)
 National Museum, Alte Feste. New exhibitions, Oct.1998. Rock art
 National Museum, Alte Feste. New exhibitions, Oct.1998. Ethnography
 National Museum, Alte Feste. New exhibitions, Oct.1998. Social history
 Okaukuejo Ecological Research Institute
 Okaukuejo Museum
 Okaukuejo Reception Office
 Ondangwa. MBEC. Museum, Craft & Art Gallery (stored in a 15 sqm store room)
 Penduka Training Centre & Ehangano Traditional Village, Windhoek (incl. negatives)
 Pfadfinder Museum, Swakopmund
 Pfadfinder Museum, Windhoek (incl. negatives)
 Rehoboth Museum, 1997 (incl. negatives)
 Sambiu Museum Rundu 20.8.1996 [?]
 Schmelenhaus, Bethanien
 Sperrgebiet Museum Oranjemund
 Swakopmund Museum (incl. negatives)
 Transnamib Museum (incl. negatives)
 Tsumeb Museum 22.8.1996 (Album)

Tsumeb Cultural Village (incl. negatives)

Walvis Bay Museum (incl. negatives)

Wildlife Impressions, Windhoek

+ some currently unlabelled negatives (to be identified against photos)